

## MINUTES OF PROCEEDINGS

At the annual meeting of the Council for the District of Dover held at the Council Offices, Whitfield on Wednesday, 22 May 2013 at 6.00 pm.

Present:

Chairman: Councillor S R Nicholas

Councillors:

J S Back	R J Frost	K E Morris
B W Bano	B Gardner	M J Ovenden
T J Bartlett	J H Goodwin	A S Pollitt
P M Beresford	D Hannent	J A Rook
T A Bond	P J Hawkins	M A Russell
P M Brivio	P G Heath	F J W Scales
B W Butcher	G J Hood	A R Smith
P I Carter	S J Jones	C J Smith
S S Chandler	L A Keen	J M Smith
N J Collor	N S Kenton	R J Thompson
M D Conolly	P S Le Chevalier	J F Tranter
G Cowan	S M Le Chevalier	P Walker
J A Cronk	G Lymer	P M Wallace
M R Eddy	S C Manion	P A Watkins

Officers:

- Chief Executive
- Director of Environment and Corporate Assets
- Director of Finance, Housing and Community
- Director of Governance
- Democratic Services Manager
- Team Leader – Democratic Support
- Democratic Support Officer

In the absence of the Chairman, Councillor S R Nicholas, the Vice-Chairman of the Council, Councillor P S Le Chevalier, chaired the meeting for Minute Nos 1-2.

### 1 APOLOGIES

Apologies for absence were received from Councillor R S Walkden and K Mills.

### 2 ELECTION OF CHAIRMAN

The Vice-Chairman called for nominations for the position of Chairman of the Council for the ensuing municipal year.

It was moved by Councillor P M Beresford and duly seconded, that Councillor S R Nicholas be elected Chairman of the District Council.

On being put to the meeting it was

RESOLVED: That Councillor S R Nicholas be elected Chairman of Dover District Council for the ensuing municipal year.

(Councillor S R Nicholas, who had not been present at the meeting prior to the vote being taken, entered the Council Chamber and, having made her declaration of acceptance of office, took the chair.)

3 APPOINTMENT OF VICE-CHAIRMAN

The Chairman called for nominations for the position of Vice-Chairman for the ensuing Council year.

It was moved by Councillor C J Smith, duly seconded and

RESOLVED: That Councillor P S Le Chevalier be appointed Vice-Chairman of the Dover District Council for the ensuing municipal year.

(Councillor P S Le Chevalier made his declaration of acceptance of office as Vice-Chairman of the Council.)

4 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

5 MINUTES

The Minutes of the meeting held on 7 March 2013 were approved as a correct record and signed by the Chairman.

6 ANNOUNCEMENTS

(a) Election of Councillor P M Wallace

The Chairman welcomed Councillor P M Wallace to his first meeting of the Council following his success in the by-election held in the Maxton and Elms Vale Ward on 2 May 2013.

(b) Sandwich Town Mayor

The Chairman congratulated Councillor B W Butcher on his election as the Mayor of Sandwich.

(c) Kent County Council Elections

The Chairman congratulated those members present who had been elected as Members of Kent County Council at the elections held on 2 May 2013.

(d) Discovery Park Briefing

The Chairman advised that a briefing on the Discovery Park would be held on 3 June 2013 at noon and encouraged all Members to attend.

7 APPOINTMENT OF CABINET

The Leader of the Council advised that he had made no changes to the number of members of the Cabinet. Two Portfolio titles had been amended as followed:

<u>Previous Portfolio Title</u>	<u>New Portfolio Title</u>
Housing, Community and Youth	Housing, Children's Services and Safeguarding, Youth and Community Safety
Skills, Training and External Relations	Skills, Training, Tourism and Culture

8 APPOINTMENT OF SHADOW CABINET

It was moved by Councillor M R Eddy, duly seconded and

RESOLVED: That in accordance with the notice provided by the Leader of the Opposition Group, the Shadow Cabinet will comprise of the following for the ensuing municipal year:

Leader of the Opposition	Councillor M R Eddy
Deputy Leader of the Opposition	Councillor S J Jones
Shadow Portfolio Holder for:	
Access and Property Management	Councillor G Cowan
Environment, Waste and Planning	Councillor L A Keen
Housing, Children's Services and Safeguarding, Youth and Community Safety	Councillor P M Brivio
Corporate Resources and Performance	Councillor S J Jones
Skills, Training, Tourism and Culture	Councillor P Walker
Health, Wellbeing and Public Protection	Councillor B W Bano

9 ESTABLISHMENT AND COMPOSITION OF COMMITTEES

It was moved by Councillor P A Watkins, duly seconded and

RESOLVED: That, having noted the allocation of seats calculated in accordance with the provisions of the Local Government and Housing Act 1989, the Council Committees be constituted as indicated below for the ensuing municipal year and the Boards and Forums be constituted with the membership, Chairman, Vice-Chairman and Spokespersons as shown:

<u>Portfolio</u>	<u>Conservative</u>	<u>Labour</u>
Leader of the Council	R S Walkden	P Walker
Deputy Leader	–	–
Access and Property Management	T A Bond	J H Goodwin
Environment, Waste and Planning	R J Frost	B Gardner
Housing, Children's Services & Safeguarding, Youth and Community Safety	M A Russell	L A Keen
Corporate Resources and Performance	D Hannent	A S Pollitt
Skills, Training, Tourism and Culture	G Lymer	–
Health, Well-being and Public Protection	P M Beresford	P M Brivio

Planning Committee

F J W Scales                      Chairman  
B W Butcher                      Vice-Chairman  
B Gardner                         Spokesperson  
J S Back  
T A Bond  
J A Cronk  
P J Hawkins  
K E Morris  
P M Wallace  
R S Walkden

Scrutiny (Community and Regeneration) Committee

G J Hood                              Chairman  
L A Keen                              Vice-Chairman  
R S Walkden                         Spokesperson  
M J Ovenden                         Deputy Spokesperson  
P M Beresford  
P I Carter  
R J Frost  
P J Hawkins  
B W Bano  
T A Bond

Governance Committee

T J Bartlett                         Chairman  
K E Morris                         Vice-Chairman  
M A Russell  
M R Eddy  
S J Jones  
A S Pollitt

Named Substitutes:

P I Carter  
G Lymer  
S C Manion  
P M Brivio  
J A Cronk  
P Walker

General Purposes Committee

S M Le Chevalier                      Chairman  
M D Conolly                         Vice-Chairman  
C J Smith  
M R Eddy  
S J Jones

Scrutiny (Policy and Performance) Committee

K Mills                                 Chairman  
J A Cronk                              Vice-Chairman  
G Lymer                                 Spokesperson  
D Hannent                              Deputy Spokesperson  
T J Bartlett  
R J Frost  
J H Goodwin  
S C Manion  
K E Morris  
P Walker

Dover Joint Transportation Board

N J Collor                              Vice-Chairman  
T A Bond  
F J W Scales  
R S Walkden  
B W Bano  
J A Cronk  
J H Goodwin  
  
7 KCC Division Members  
2 Kent Association of Local Councils  
3 Town/Parish Council Representatives

Licensing Committee\*

P M Beresford  
B W Butcher  
P S Le Chevalier  
S M Le Chevalier  
M J Ovenden  
S C Manion  
S R Nicholas  
M A Russell  
C J Smith  
J A Cronk  
B Gardner  
A R Smith  
J M Smith  
R J Thompson  
P Walker

Electoral Matters Committee

P A Watkins                              Chairman  
S S Chandler                         Vice-Chairman  
F J W Scales  
M R Eddy  
P J Hawkins

East Kent (Joint Arrangements)  
Committee

P A Watkins  
S S Chandler

Regulatory Committee

B W Butcher	Chairman
P S Le Chevalier	Vice-Chairman
S C Manion	
J M Smith	
R J Thompson	

Standards Committee

B W Butcher	Chairman
M A Russell	Vice-Chairman
S C Manion	
C J Smith	
L A Keen	
P J Hawkins	
K Mills	

Joint Staff Consultative Forum\*

M D Conolly  
P G Heath  
S M Le Chevalier  
G J Hood  
K Mills

5 Employee Representatives

Joint Health, Safety and Welfare  
Consultative Forum\*

M D Conolly  
P G Heath  
S M Le Chevalier  
G J Hood  
K Mills

5 Employee Representatives

(\*) Denotes the Committee elects its own Chairman and Vice-Chairman.

10 PROGRAMME OF MEETINGS 2013/14

It was moved by Councillor P A Watkins, duly seconded and

RESOLVED: That the programme of Council meetings for 2012/13 be approved.

11 APPOINTMENT OF MEMBER REPRESENTATIVES TO OUTSIDE BODIES  
2013/14

It was moved by Councillor P A Watkins, duly seconded and

RESOLVED: That the following Members be appointed as the Council's representatives on outside bodies for the ensuing municipal year:

Association of Port Health Authorities – Councillor P G Heath

River Stour (Kent) Internal Drainage Board – Councillor  
C J Smith and Councillor M D Conolly

12 ANNUAL REPORT OF THE STANDARDS COMMITTEE

The report was presented by Councillor B W Butcher in his capacity as Chairman of the Standards Committee.

It was moved by Councillor B W Butcher, duly seconded and

RESOLVED: That the report be received and noted.

13 ANNUAL REPORT ON SCRUTINY

The report was presented by Councillor G J Hood in his capacity as Chairman of the Scrutiny (Community and Regeneration) Committee.

It was moved by Councillor G J Hood, duly seconded and

RESOLVED: That the report be received and noted.

14 ANNUAL REPORT OF THE GOVERNANCE COMMITTEE

The report was presented by Councillor T J Bartlett in his capacity as Chairman of the Governance Committee.

It was moved by Councillor T J Bartlett, duly seconded and

RESOLVED: That the report be received and noted.

The meeting ended at 6.35 pm